



**ADDENDUM**

*December 18, 2024*

**TO: ALL POTENTIAL SUBMITTERS**

**FROM: RON VENTURELLA, BUNCOMBE COUNTY PROCUREMENT MANAGER**

**SUBJECT: ADDENDUM FOR RFP RECOVERY & REMOVAL OF TITLED PROPERTY**

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

**Addendum**

The following questions were asked by potential bidders (listed in no particular order):

Q. How will proposals be graded?

**A. Proposals will be evaluated to identify responsive bidders. A responsive bidder is defined as a candidate whose proposal provides all/most of the information requested in the RFP outlined in the Scope of Work and the insurance requirements set forth under Terms and Conditions of the RFP. Candidates must demonstrate experience with all these items to be considered a responsive bidder. The County will accept as many responsive bidders as possible to be on a rotating call list for title property removal.**

Q. For what length of time are recovered autos held?

**A. Types of title property extend beyond just autos, as outlined in the purpose and background section of the RFP. All candidates should describe their typical administrative process they follow when recovering and storing title property. Title property recovered must abide by regulations currently used in your normal course of business including all administrative processes.**

Q. What kind of price proposal do you want? Each job will be different, and some will be considerably easier than others.

**A. Provide a cost sheet detailing the "typical tow" costs and storage fees. The majority of title property will be placed in the road right of way by a contractor, at which time Buncombe County will notify a towing company to tow it away.**

**For any "atypical" tow situations, describe what that is and a reason these tows are outside normal towing operations and should be considered "atypical".**

**The County reserves the right to accept or reject all or any part of any proposal, waive informalities and award the contract to best serve the interest of the County and may contact submitters to negotiate a set cost.**

Q. Who will we be paid by?

**A. Payment will be issued by Buncombe County.**

Q. What is the frequency of payment if jobs are submitted once a week?

**A. The County's terms are Net 30 but always attempt to pay on receipt of invoice.**

Q. What will be the form of payment?

**A. Payment will be check or ACH, whichever of those two the contractor prefer**

**END OF ADDENDUM**

**RFP RECOVERY & REMOVAL OF TITLED PROPERTY**